

I am interested in having my name placed on a waiting list(s) for an apartment at the following complex(es):

NEAR ELDERLY (50+)/DISABLED

Park View Manor () 1 Bedroom

ELDERLY/DISABLED

First Avenue () 1 Bedroom () 2 Bedroom

Station House () 1 Bedroom () 2 Bedroom () Handicap

South Manor () 1 Bedroom
White Lake

FAMILY UNITS / ELDERLY/DISABLED

Hunting River Manor () 1 Bedroom
Elcho

Church Street () 2 Bedroom
White Lake

Lincoln Street () 2 Bedroom

Terrace View () 1 Bedroom () 2 Bedroom () 3 Bedroom () Handicap

Westview () 1 Bedroom () 2 Bedroom () 3 Bedroom () Handicap

Northside () 2 Bedroom () 3 Bedroom () Handicap

Springbrook Trace () 2 Bedroom

Depot Apartments () 1 Bedroom () 2 Bedroom

RENTAL ASSISTANCE

Section 8 Voucher () 1 Bedroom () 2 Bedroom () 3 Bedroom () 4 Bedroom

Signed: _____

Equal Housing Opportunity
Antigo/Langlade County Housing Authority
535 Third Avenue, Antigo, WI 54409
Phone: (715) 623-5768 Fax: (715) 623-4468
TDD# 1-800-947-3529
Website: www.antigohousingauthority.org

Date: _____
Time: _____

OFFICE USE ONLY



ANTIGO/LANGLADE COUNTY HOUSING AUTHORITY APPLICATION FOR OCCUPANCY

Head of Household (Member #1) _____ SS#: _____

Maiden Name, Other Names Used,

etc.: _____

Date of Birth: _____ Age: _____ Sex: _____ Disabled: _____ Hispanic _____ Non-Hispanic _____

Race: White _____ Black/African _____ Indian – Ameri/Alas _____ Asian _____ Haw/Pacif _____ Other _____ Decline _____

Occupation: _____

Student: _____ Full Time _____ Part Time _____ Neither _____

Spouse/Co-Head Name (Member #2): _____ SS#: _____

Maiden Name, Other Names Used, etc.: _____

Date of Birth: _____ Age: _____ Sex: _____ Disabled: _____ Hispanic _____ Non-Hispanic _____

Race: White _____ Black/African _____ Indian – Ameri/Alas _____ Asian _____ Haw/Pacif _____ Other _____ Decline _____

Occupation: _____

Student: _____ Full Time _____ Part Time _____ Neither _____

Current Address:

(Street) (City) (State) (Zip Code)

Mailing Address:

(Street) (City) (State) (Zip Code)

Telephone Number: (____) _____ Cell Phone Number: _____

Work Number:

Message Number: (____) _____ Name: _____

Emergency Contact: Name & Phone number:

Do you currently have any pets? _____

If yes, describe _____

**COPIES OF SOCIAL SECURITY CARDS FOR ALL MEMBERS OF THE HOUSEHOLD ARE REQUIRED
BEFORE THE APPLICATION CAN BE PROCESSED**

Updated 10/26/10

HOUSEHOLD INFORMATION:

List information for adults first, then children under age 18. List relationship of each person to the Head of Household. Mark each household member's race as: (W) White (B) Black/African (I) Indian –American or Alaskan (H) Hawaiian/Pacific Islander (A) Asian (O) Other

Last Name	First Name	Social Security #	Date of Birth	Sex M/F	Hisp/Non-Hisp H/N	Race	Relationship
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

Is there any member of the household that you would considered to be a disabled individual? _____ If so, who?

DISABLED/HANDICAP INFORMATION

Would any member of your household benefit from a wheelchair adapted/barrier free unit?

_____ Yes _____ No

Tenants or Co-Tenants which meet the definition of disabled or handicapped qualify for a \$400 deduction to their annual income when determining rent contribution and certain other deductions. See information listed below which defines disabled or handicap. Do you feel that you qualify and would you like to request this adjustment to your income?

_____ Yes _____ No
If yes, list physician's name: _____

Address: _____

If you have indicated your desire to request this adjustment, we are required to obtain documentation from a physician confirming your qualification for this status. Failure to provide this information may result in the denial of these deductions.

INCOME INFORMATION

List all income earned or received by all individuals who will be living in your household.

This includes income from wages, self-employment, Social Security, disability payments (SSI), retirement or pensions, veterans benefits, W2 alimony, child support, workman's compensation, unemployment benefits,

<u>Household Member</u>	<u>Source and Address</u>	<u>Number of hrs worked/week</u> <u>Amount per hour/per month</u> <u>Monthly income amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CHILD SUPPORT

Was child support ordered to be paid? _____ Yes _____ No

If receiving child support, please list name of person paying the support: _____

Your File Number: _____

Name and address of agency from which you receive child support: _____

(Be sure to also list address above that child support is paid from. If receiving support directly from the payer, indicate their name/address. If receiving support through the Court, indicate County, Agency name/address.)

IF YOU ARE CLAIMING ZERO INCOME

Are you receiving help on a regular basis from someone not living in your household to help you pay rent, buy household and personal items, or pay any other bills? If so, complete the following:

NAME OF PERSON OR PERSONS HELPING YOU OUT FINANCIALLY:

ADDRESS: _____

PHONE NUMBER: _____

ASSET INFORMATION - List All Information for Tenant, Spouse, Co-Tenant

Cash on Hand-List Amount on Hand at Present Time: \$ _____
(Include Cash on Hand in Safety Deposit Boxes, etc.)

Checking Accounts

Bank Name: _____ \$ _____
(Approximate Balance in Account at Present Time)

Bank Address: _____

Bank Name: _____ \$ _____
(Approximate Balance in Account at Present Time)

Bank Address: _____

Saving Accounts

Bank Name: _____ \$ _____
(Approximate Balance in Account at Present Time)

Bank Address: _____

Bank Name: _____ \$ _____
(Approximate Balance in Account at Present Time)

Bank Address: _____

CD's or IRA's

Bank Name: _____ \$ _____

Stock and/or Bonds

Type: _____ Number Owned _____ Dividend Rate: _____ Value: \$ _____

Type: _____ Number Owned _____ Dividend Rate: _____ Value: \$ _____

Real Estate Owned at Present Time or Sold Within the Last 2 Years

_____ Market Value: \$ _____ Owed Against Property: \$ _____
(Type of Property)

If sold within last 2 year period, list amount sold for: \$ _____
Is Property Owned Jointly? _____ If so, list name: _____

_____ Market Value: \$ _____ Owed Against Property; \$ _____
(Type of Property)

If sold within last 2 year period, list amount sold for: \$ _____
Is Property Owned Jointly? _____ If so, list name: _____

Property Sold Under Land Contract

Original amount of land contract: \$ _____

Outstanding balance at present time: \$ _____

Terms of Land Contract:

\$ _____ per month or \$ _____ per year Annual Interest Rate _____ %

List All Other Assets Owned

(Funeral Trusts with Revocable Interest, etc.)

Type: _____ Name of Bank: _____ Value: \$ _____ Interest Rate: _____ %

Type: _____ Name of Bank: _____ Value: \$ _____ Interest Rate: _____ %

MEDICAL EXPENSES

(To be completed for Elderly/Disabled/Handicapped households only)

If you or any member of your household is 62 years of age or older; handicapped; or disabled; AND if any household member pays for medications, medical/dental treatments, supplemental insurance premiums, or prescriptions which are not reimbursed, list information below:

	Name		Name
Medicare Premium	\$ _____	Supplemental Insurance	\$ _____
	\$ _____		\$ _____
Prescriptions	\$ _____	Dental/Chiropractic	\$ _____
	\$ _____		\$ _____
Medical Bill Pymts	\$ _____	Eyeglasses/Hearing Aid	\$ _____
Other	\$ _____		

CURRENT HOUSING EXPENSES

_____ Rent \$ _____ Monthly for rent \$ _____ Monthly for utilities
_____ Own \$ _____ Monthly for pymt \$ _____ Monthly for utilities

Present Landlord: _____

of Bedrooms _____ # of People _____

Are you responsible to pay utilities? _____ Which utilities? _____

Are you currently delinquent with rent or utilities payments? _____

In process of eviction or utilities being disconnected? _____

CHILD CARE EXPENSES

List amount paid by family for the care of minor children under 13 years of age when such care is necessary to enable a family member to further education or to be gainfully employed.

\$ _____ Monthly Child Care Provider's Name: _____
Address: _____

Phone: _____

REFERENCES

Previous Landlord: _____
Address: _____
Phone: _____
Rental Unit Address: _____
Occupancy Dates: _____

Has any member of the household rented from the Antigo Housing Authority in the past: ___ Yes ___ No
Occupancy Dates: _____
Which apartment building? _____

Has any member of the household received any rental assistance in the past? (Section 8 Voucher, NEWCAP, Rural Housing, rental assisted housing with any other Housing Authority)

HAVE YOU OR ANY MEMBER OF YOUR HOUSEHOLD EVER BEEN CHARGED WITH ANY FELONIES? If so, who? _____
List dates, charges, city and state _____

HAVE YOU OR ANY MEMBER OF THE HOUSEHOLD EVER BEEN CHARGED WITH ANY DRUG RELATED OR VIOLENT CRIMINAL ACTIVITY? Yes _____ No _____
If so, who? _____
List dates, charges, city and state _____

IS ANY MEMBER OF THE HOUSEHOLD REQUIRED TO REGISTER AS A SEX OFFENDER?
Yes _____ No _____
If so, who? _____

DO YOU CURRENTLY OWE ANY CURRENT OR PREVIOUS LANDLORD FOR DAMAGES, UNPAID RENT OR UTILITY BILLS? _____

“The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation or marital or family status. (Not all prohibited bases apply to all programs) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audio tape, etc.) should contact USDA’s TARGET center at (202) 720-2600 (voice and TDD).
To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.”

APPLICANT CERTIFICATION: I understand that the above information is being collected to determine my eligibility and that the information provided will be verified and may be released to appropriate Federal, State or local agencies. I/we certify that the answers and information given on this application are true and complete to the best of my/our knowledge and belief and I/we authorize inquires to be made of pertinent third parties to verify our income and deductions. I/we understand that false statements or information are punishable by fine or imprisonment under Federal and State Law.

In addition to verifying income, assets and other information, a criminal background check is conducted before any applicant is approved.

I also certify that the unit applied for will be my household's permanent residence and I do not/will not maintain a separate subsidized rental unit in a different location.

Applicant's Signature

Spouse/Co-Tenant

Date

Date

Social Security #

Social Security #

“The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race, ethnicity, and sex of individual applicants on the basis of visual observation or surname.

Ethnicity: _____ Hispanic or Latino _____ Not Hispanic or Latino

Race: (Mark one or more)

1. _____ American Indian/Alaska Native
2. _____ Asian
3. _____ Black or African American
4. _____ Native Hawaiian or Other Pacific Islander
5. _____ White

Gender: _____ Male _____ Female

AUTHORIZATION FOR RELEASE OF CONFIDENTIAL INFORMATION

I/we hereby authorize Antigo Housing Authority to obtain information it deems necessary in the processing of my application or continuing occupancy, including credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records, utility payment and consumption information, and any other relevant information for purposes of determining my eligibility for participation in the following affordable housing programs: Tax Credit Programs, HUD Housing – Section 8, and Rural Development programs; and release Antigo Housing Authority, its employees and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information.

I understand that the Antigo Housing Authority will deny admission and or assistance to my family because of drug-related or violent criminal activity by any member of my family. I understand that the Housing Authority will check state and local law enforcement records to obtain this information. Furthermore, I understand that if anyone in my family is registered as a lifetime sex offender, my family will be denied admission/assistance for housing.

Additionally, I understand that if a prospective landlord makes a written request to the Antigo Housing Authority for information relevant to my rental history or my ability to comply with material standard lease terms or any history of drug trafficking, the Housing Authority is authorized to release this information to the landlord.

This consent to disclose of confidential information may be revoked by me at any time. If, at any time, I revoke my consent, I understand that the information already released with my consent may continue to be used to complete actions already initiated.

Signature of Applicant/Tenant: _____

Social Security Number: _____

Signature of Spouse/Co-Applicant/Tenant: _____

Social Security Number: _____

Date: _____

Authorization for the Release of Information/ Privacy Act Notice

to the U.S. Department of Housing and Urban Development (HUD)
and the Housing Agency/Authority (HA)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

PHA requesting release of information: **(Cross out space if none)**
(Full address, name of contact person, and date)

IHA requesting release of information: **(Cross out space if none)**
(Full address, name of contact person, and date)

Authority: Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993. This law is found at 42 U.S.C. 3544.

This law requires that you sign a consent form authorizing: (1) HUD and the Housing Agency/Authority (HA) to request verification of salary and wages from current or previous employers; (2) HUD and the HA to request wage and unemployment compensation claim information from the state agency responsible for keeping that information; (3) HUD to request certain tax return information from the U.S. Social Security Administration and the U.S. Internal Revenue Service. The law also requires independent verification of income information. Therefore, HUD or the HA may request information from financial institutions to verify your eligibility and level of benefits.

Purpose: In signing this consent form, you are authorizing HUD and the above-named HA to request income information from the sources listed on the form. HUD and the HA need this information to verify your household's income, in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. HUD and the HA may participate in computer matching programs with these sources in order to verify your eligibility and level of benefits.

Uses of Information to be Obtained: HUD is required to protect the income information it obtains in accordance with the Privacy Act of 1974, 5 U.S.C. 552a. HUD may disclose information (other than tax return information) for certain routine uses, such as to other government agencies for law enforcement purposes, to Federal agencies for employment suitability purposes and to HAs for the purpose of determining housing assistance. The HA is also required to protect the income information it obtains in accordance with any applicable State privacy law. HUD and HA employees may be subject to penalties for unauthorized disclosures or improper uses of the income information that is obtained based on the consent form. **Private owners may not request or receive information authorized by this form.**

Who Must Sign the Consent Form: Each member of your household who is 18 years of age or older must sign the consent form. Additional signatures must be obtained from new adult members joining the household or whenever members of the household become 18 years of age.

Persons who apply for or receive assistance under the following programs are required to sign this consent form:

- PHA-owned rental public housing
- Turnkey III Homeownership Opportunities
- Mutual Help Homeownership Opportunity
- Section 23 and 19(c) leased housing
- Section 23 Housing Assistance Payments
- HA-owned rental Indian housing
- Section 8 Rental Certificate
- Section 8 Rental Voucher
- Section 8 Moderate Rehabilitation

Failure to Sign Consent Form: Your failure to sign the consent form may result in the denial of eligibility or termination of assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to the HA's grievance procedures and Section 8 informal hearing procedures.

Sources of Information To Be Obtained

State Wage Information Collection Agencies. (This consent is limited to wages and unemployment compensation I have received during period(s) within the last 5 years when I have received assisted housing benefits.)

U.S. Social Security Administration (HUD only) (This consent is limited to the wage and self employment information and payments of retirement income as referenced at Section 6103(I)(7)(A) of the Internal Revenue Code.)

U.S. Internal Revenue Service (HUD only) (This consent is limited to unearned income [i.e., interest and dividends].)

Information may also be obtained directly from: (a) current and former employers concerning salary and wages and (b) financial institutions concerning unearned income (i.e., interest and dividends). I understand that income information obtained from these sources will be used to verify information that I provide in determining eligibility for assisted housing programs and the level of benefits. Therefore, this consent form only authorizes release directly from employers and financial institutions of information regarding any period(s) within the last 5 years when I have received assisted housing benefits.

Consent: I consent to allow HUD or the HA to request and obtain income information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that HAs that receive income information under this consent form cannot use it to deny, reduce or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest those determinations.

This consent form expires 15 months after signed.

Signatures:

_____	_____		
Head of Household	Date		
_____		_____	_____
Social Security Number (if any) of Head of Household		Other Family Member over age 18	Date
_____	_____	_____	_____
Spouse	Date	Other Family Member over age 18	Date
_____	_____	_____	_____
Other Family Member over age 18	Date	Other Family Member over age 18	Date
_____	_____	_____	_____
Other Family Member over age 18	Date	Other Family Member over age 18	Date

Privacy Act Notice. Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit the Social Security Number of each household member who is six years old or older. Purpose: Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Penalty: You must provide all of the information requested by the HA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers of all household members six years of age and older is mandatory, and not providing the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

Penalties for Misusing this Consent:

HUD, the HA and any owner (or any employee of HUD, the HA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form.

Use of the information collected based on the form HUD 9886 is restricted to the purposes cited on the form HUD 9886. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000.

Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the HA or the owner responsible for the unauthorized disclosure or improper use.

DISPOSED ASSET VERIFICATION

This will certify that I/we have _____ or have not _____ disposed of any
Assets for less than the fair market value during the two (2) years preceding
The date of this certification.

(Please place an "X" in the appropriate blank above.)

Date signed: _____

Head of Family

Social Security Number

Spouse

Social Security Number

If the answer is YES, please complete the following:

Date assets were disposed of: _____

Amount received for assets: _____

Fair market value of assets _____

At the time of disposition: _____

SOCIAL SECURITY ADMINISTRATION VERIFICATIONS

Effective December 1, 2004, we can no longer obtain verifications of income from the Social Security Administration. **Please provide us with a copy of your most recent Benefit Statement as soon as possible.**

If you do not have a statement, you can contact them to request a Benefit Verification Letter. You can contact them at 1-800-772-1213 between 7:00 a.m. and 7:00 p.m. on business days or at the Internet Website at www.ssa.gov. Click on What You Can Do Online and then select Request a Proof of Income Letter. Follow the instructions on the website page to complete the request.

We will be unable to continue to process your application / recertification until we get this verification, so it is important that you do this right away.

If you request your Benefit Statement per phone, you can ask that the verification be sent directly to us at:

Antigo Housing Authority
535 Third Avenue
Antigo, WI 54409

Failure to cooperate with us in the process can result in a canceled application or non-renewal of your lease agreement.

Thank you



APPLYING FOR HUD HOUSING ASSISTANCE?

**THINK ABOUT THIS...
IS FRAUD WORTH IT?**

Do You Realize...

If you commit fraud to obtain assisted housing from HUD, you could be:

- **Evicted** from your apartment or house.
- **Required to repay** all overpaid rental assistance you received.
- **Fined** up to \$10,000.
- **Imprisoned** for up to five years.
- **Prohibited** from receiving future assistance.
- **Subject** to State and local government penalties.

Do You Know...

You are committing fraud if you sign a form knowing that you provided false or misleading information.

The information you provide on housing assistance application and recertification forms will be checked. The local housing agency, HUD, or the Office of Inspector General will check the income and asset information you provide with other Federal, State, or local governments and with private agencies. Certifying false information is fraud.

So Be Careful!

When you fill out your application and yearly recertification for assisted housing from HUD make sure your answers to the questions are accurate and honest. You must include:

All sources of income and changes in income you or any members of your household receive, such as wages, welfare payments, social security and veterans' benefits, pensions, retirement, etc.

Any money you receive on behalf of your children, such as child support, AFDC payments, social security for children, etc.

Any increase in income, such as wages from a new job or an expected pay raise or bonus.

All assets, such as bank accounts, savings bonds, certificates of deposit, stocks, real estate, etc., that are owned by you or any member of your household.

All income from assets, such as interest from savings and checking accounts, stock dividends, etc.

Any business or asset (your home) that you sold in the last two years at less than full value.

The names of everyone, adults or children, relatives and non-relatives, who are living with you and make up your household.

(Important Notice for Hurricane Katrina and Hurricane Rita Evacuees: HUD's reporting requirements may be temporarily waived or suspended because of your circumstances. Contact the local housing agency before you complete the housing assistance application.)

Ask Questions

If you don't understand something on the application or recertification forms, always ask questions. It's better to be safe than sorry.

Watch Out for Housing Assistance Scams!

- Don't pay money to have someone fill out housing assistance application and recertification forms for you.
- Don't pay money to move up on a waiting list.
- Don't pay for anything that is not covered by your lease.
- Get a receipt for any money you pay.
- Get a written explanation if you are required to pay for anything other than rent (maintenance or utility charges).

Report Fraud

If you know of anyone who provided false information on a HUD housing assistance application or recertification or if anyone tells you to provide false information, report that person to the HUD Office of Inspector General Hotline. You can call the Hotline toll-free Monday through Friday, from 10:00 a.m. to 4:30 p.m., Eastern Time, at 1-800-347-3735. You can fax information to (202) 708-4829 or e-mail it to Hotline@hudoig.gov. You can write the Hotline at:



HUD OIG Hotline, GFI
451 7th Street, SW
Washington, DC 20410